

## OPERATOR'S PRE-OPERATION CHECKLIST Electric Industrial Truck

Lift Trucks must be inspected prior to use before each shift and immediately after service, maintenance or repair. This checklist is to be completed to document the inspection. Checklists must be kept on file at the department using the Lift Truck for a minimum of one year.

### Record of Fluid Added

Date:	Operator:	Department:
Truck#:	Model#:	Serial#:
	Hour Meter:	Shift:

### SAFETY AND OPERATIONAL CHECKS (PRIOR TO EACH SHIFT)

Have a qualified mechanic correct all problems.

<b>Motor Off Checks</b>	<b>OK</b>	<b>N/A</b>	<b>Maintenance Required</b>
Fluid leaks on floor below Truck – Hydraulic Oil, Battery			
Tires – Condition and Pressure			
Forks, Top Clip Retaining Pin and Heel -- Condition			
Load Backrest Extension – Attached			
Hydraulic Hoses, Mast Chains, Cables & Stops – Check Visually			
Finger Guards – Attached			
Overhead Guard – Attached			
Safety Warnings – Attached (Refer to Parts Manual for Location)			
Operator's Manual in Container			
Capacity Plate Attached – Information Matches Model, Serial Number and Attachments			
Operator Protection: Sit-down Truck - Seat Belt – Functioning Smoothly			
Operator Protection: Man-up Truck - Fall protection/Restraining means – Functioning			
<b>Motor On Checks (Unusual Noises Must Be Investigated Immediately)</b>			
Accelerator Linkage – Functioning Smoothly	<b>OK</b>	<b>N/A</b>	<b>Maintenance Required</b>
Parking Brake – Functioning Smoothly			
Service Brake – Functioning Smoothly			
Steering Operation – Functioning Smoothly			
Drive Control – Forward/Reverse – Functioning Smoothly			
Tilt Control – Forward and Back – Functioning Smoothly			
Hoist and Lowering Control – Functioning Smoothly			
Attachment Control – Operation			
Horn – Functioning			
Lights & Alarms (where present) – Functioning			
Hour Meter – Functioning			
Gauges – functioning and within nominal values			