Appendix C

REFRESHER TRAINING

Operator's Name:_____ Signature_____ Operator's Net ID#_____

Supervisor's Name_____Department_____

Reason(s) for Refresher Training?

1_____The operator has been observed to operate the vehicle in an unsafe manner.
2_____The operator has been involved in an accident or near-miss incident.
3_____The operator has received an evaluation that reveals that he/she is not operating the truck safely.
4_____The operator is assigned to drive a different type of truck.
5_____A condition in the workplace changes in a manner that could affect safe operation of the truck

If #1, 2 or 3 above are checked; please provide details of the training topics that were covered:

1. Regarding common unsafe situations encountered in the workplace

2. Regarding unsafe operating methods observed or known to be used at the site

3. Regarding the need for constant attentiveness to the vehicle, the workplace conditions, and the manner in which the vehicle is operated

4. Any other topics covered?

If either reason #4 or 5 above are checked, please provide details of the training topics that were covered:

1. Regarding the operator is assigned to drive a different type of truck:

2. Regarding a changing condition in the workplace that could affect safe operation of the truck:

The Operator must be evaluated after a documented refresher training session – (see section IV.C.3)
Please submit copies of completed forms to EH&S (6-1106 FAX, Unit -4097, or email at ehs@uconn.edu