APPENDIX E

Hazard Communication Program Periodic Review

Reviews must be conducted *at least annually* by the HazCom Coordinator or supervisor.

Hazard Communication Program Periodic Review	
Department/Unit/Location:	
Reviewer Name:	**Date Review Completed:**
☐ Hazard list reviewed and updated	
☐ SDS reviewed and updated	
☐ Containers inspected for proper labeling	
☐ Written program reviewed and Appendix A modified if necessary	
☐ Employees informed of any new hazards introduced	
☐ Emergency procedures reviewed and modified if necessary	
☐ New employees scheduled for training	
☐ Employees who need refresher training identified and scheduled for training	